

Dear [INSERT NAME],

I am writing to request [INSERT COMPANY]'s support for my attendance at the SASE National Convention in Boston, Massachusetts, which will be held from October 9-11, 2024. This convention is an incredible opportunity for networking, professional development, and knowledge sharing among a large community of Asian scientists and engineers.

I believe that attending the SASE National Convention will greatly benefit my career growth and contribute to [INSERT COMPANY]'s commitment to diversity and inclusion. The convention will feature renowned keynote speakers, enlightening panel discussions, interactive workshops, and ample networking opportunities with professionals from diverse backgrounds and industries.

By participating in the convention, I will be able to broaden my knowledge base, gain insights into emerging trends and advancements in my field, and forge valuable connections with fellow professionals. The convention's workshops, such as [INSERT SPECIFIC WORKSHOP NAMES], will enhance my skill set in [INSERT SPECIFIC SKILLS YOU WOULD GAIN FROM THE WORKSHOPS], which I can then apply to my role at [INSERT COMPANY].

Furthermore, the SASE National Convention will provide me with an ideal platform to engage in meaningful conversations with industry experts and thought leaders. I am particularly excited to hear from renowned speakers like [INSERT NAME OF KEYNOTE SPEAKER OR TRAINER], whose expertise and experiences will undoubtedly inspire and empower me to achieve new heights in my career.

The cost of registration for the convention is \$[INSERT COST]. I kindly request [INSERT COMPANY]'s support in covering this expense, as it would not only invest in my professional development but also showcase [INSERT COMPANY]'s dedication to fostering a diverse and inclusive work environment.

Thank you for considering my request. I am eager to discuss this opportunity further and explore how the insights and knowledge gained from the SASE National Convention can contribute to my work at [INSERT COMPANY]. I have attached some useful links below for your reference.

Sincerely,

[INSERT SIGNATURE]

[INSERT YOUR NAME]

Useful Links:

SASE Pro website:

2024 SASE Professional Conference website:

2023 SASE Professional Conference website: